

## Anti-Trafficking Outreach Intern

Our organization is determined to reach those at risk and in need in our community. After working with teens in prostitution since 1995, Source began Source's Anti-Trafficking Department in 2010. Source has partnered with local law enforcement and the FBI to advocate for victims and survivors of human trafficking and sexual exploitation. In 2018 Source was the Victim Resource Coordinator for Super Bowl LIII, enabling us to continue to grow in our outreach to victims of exploitation in our community. Following the Super Bowl, we continued our partnership with law enforcement during the NCAA Final Four Tournament in April of 2019.

Source takes a holistic approach to supporting our vulnerable neighbors. Through our Outreach Program, we strive to meet the physical needs as a starting point to meeting mental, emotional, and spiritual needs of the people we serve. Our outreach initiatives are often the first point of contact our neighbors have with Source through which we hope to convey a message of hope and opportunity. As an Outreach Intern, you will learn the dynamics of working within a non-profit organization and play a crucial role in our Outreach Program.

### **DUTIES AND RESPONSIBILITIES:**

The Anti-Trafficking Outreach Intern is responsible for the continuation and enhancement of Source's Outreach Initiative through the following:

- Overview
  - Attend Street Outreach (every other Saturday from 11pm – 2am)
  - Attend Community Meals (every Wednesday from 4:30pm – 7pm)
  - Serve as a Resource Facilitator at the Drop-In Center
  - Help with administration/office preparations for larger outreach or Anti-Trafficking events
  - Attend Anti-Trafficking training sessions
- Street Outreach Prep
  - Volunteer Management
    - Communicate with team leads to ensure their teams are planning on attending and staying for the duration of Street Outreach.
    - Follow up to ensure there are no new people attending Street Outreach, and if there are, verify that they have completed training before they go out.
  - Ensure materials are ready by completing the Street Outreach Event Pre-Event Inventory.
- Street Outreach Event (10pm-2:15am for before and after prep, actual event 11pm-2am)
  - Volunteer Management
    - Ensure all volunteers have written their names down on the Sign-In Sheet
    - Mobilize volunteers to make and pack food and confirm materials are ready to be loaded into vehicles.
  - Be available to answer questions and ensure the event runs smoothly.
  - Ensure materials are stored away and cataloged properly.
  - Complete the Street Outreach Event Form after the event.

- Community Meals (4:30pm-7pm)
  - Primary objective is to connect with guests who join us for Community Meal.
  - Secondary objective is to be available to assist volunteers.
- Resource Facilitation in Drop-In Center
  - Objective is to be available for guests who may want/need additional support in finding or obtaining resources.
  - Tasks to complete when guests are present:
    - Offer a welcoming environment
    - Be available to answer questions guests may have
    - If asked about resources, give guests the option of receiving Handbook of the Street or working together to obtain resources
  - Tasks when guests are not present:
    - Work on Street Outreach prep if it is not already completed
    - Be available for additional tasks from Source staff
- Help us organize and communicate with our Anti-Trafficking supporters and volunteers
- Assist with pre and post inventories for Street Outreach
  - Sorting, dividing, and documenting resources used during Street Outreach

#### **REQUIREMENTS/SKILLS:**

- A strong interest in the nonprofit field
- Self-directed and highly organized with timely follow-ups
- Strong verbal and written communication skills
- Willingness to learn
- Desire to work proactively
- Willingness to work with a program in transition/development
- Able to support, uphold, and express Source's mission and Christian faith perspective

#### **ADDITIONAL INFORMATION:**

- 10-15 hours per week
- College credit opportunity
- Unpaid